












# BEN HILL COUNTY SCHOOLS



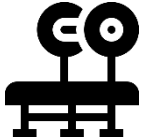



## REOPENING PLAN

2021-2022

Revised June 9, 2021

Traditional School Topics	Ben Hill County Schools' Procedure
<p>All Students Prior to Departure from Home</p> 	<ul style="list-style-type: none"> <li>● Check the student's temperature (this will help tremendously). If the temperature is 100.4 or above, students should not come to school.</li> <li>● Teach and reinforce proper hygiene measures to follow throughout the day (handwashing, covering coughs/sneezes, and face coverings).</li> <li>● No sharing of personal belongings.</li> <li>● Make sure your student has hand sanitizer in their possession. Remind them to use sanitizer frequently.</li> <li>● Remind students to report to the nurse if they feel ill.</li> <li>● Remind students to keep hands away from their mouth and not to touch others.</li> <li>● All students that have tested positive for COVID-19 must stay home from 7-10 days. Parents/guardians are asked to self-report to the school's principal, or their designee</li> </ul>
<p>Transporting Students (Bus)</p> 	<ul style="list-style-type: none"> <li>● All buses will be deep cleaned before the school year starts.</li> <li>● COVID-19 posters will be placed at the front of each bus in plain view of all students. Reminders for students will be reinforced via signage and bus driver communication with students.</li> <li>● Every bus will be disinfected after each route.</li> <li>● Each bus will have hand sanitizer at the entrance for passengers to use as they enter and leave the bus.</li> <li>● Although many buses have air conditioning, drivers will partially open select windows of all buses to allow free flow of fresh air.</li> <li>● The bus driver will utilize spaced seating (to the extent feasible).</li> <li>● Students will be asked to keep their hands to themselves and face forward throughout the trip to school and home.</li> <li>● Bus riders who become ill (<b>any illness</b>) at school, but parents are not able to get to the school to pick them up early, will <b>not</b> be allowed to ride the bus home in the afternoon. Parent(s) must pick the student up</li> </ul>
<p>Car Riders/Ben Hills</p> 	<ul style="list-style-type: none"> <li>● Remind students of proper hygiene measures to follow throughout the day.</li> <li>● Remind students to use hand sanitizer stations as they enter the building.</li> <li>● Students being dropped off and picked up will continue to be assisted in the car rider line by school staff. However, school staff will not be allowed to lean into the vehicle to assist with car seats or seat belts. Adjustments will be made to drop-off and pick-up lines to allow parents time to ensure their child is safely buckled.</li> </ul>

Traditional School Topics 	Ben Hill County Schools' Procedure 
Student Drivers 	<ul style="list-style-type: none"> <li>Once parked on campus, student drivers should exit the vehicle and report to the designated area in the building (use hand sanitizer upon entry to the building).</li> <li>Be aware of any passengers' potential exposure to COVID-19 and limit as much risk as possible</li> </ul>
Entering the Building 	<ul style="list-style-type: none"> <li>Hand sanitizer provided for students, staff, and visitors to use upon entry to the building.</li> <li>Random temperature checks may be conducted upon entry to the building.</li> <li>Unnecessary congregations of students and staff will be limited.               <ul style="list-style-type: none"> <li>As students enter the building, report to the designated area immediately.</li> <li>Students will be reminded to socially distance at least 6 feet to the extent feasible.</li> </ul> </li> <li>Access to the building will be limited to two or three points (i.e., bus riders, car riders, at-risk populations)</li> <li>For morning arrival, entry doors will be open for students.               <ul style="list-style-type: none"> <li>Entry doors will be closed and secured for regular safety protocol once the school day begins.</li> </ul> </li> <li>Signage will be posted throughout the building to communicate how to stop the spread. COVID-19 symptoms, preventive measures (including staying home when sick), good hygiene, and school/district specific protocols will be included.</li> <li>No visitors allowed beyond the front office.               <ul style="list-style-type: none"> <li>All visitors who enter the building must stop in the office and remain behind the sneeze guard.</li> <li>Hand sanitizer should be used before entering the office.</li> <li>Any visitors are subject to screening questions and/or temperature check.</li> </ul> </li> <li>Nonessential visitors, volunteers, and activities involving external groups or organizations will be limited.</li> </ul>
Restrooms 	<ul style="list-style-type: none"> <li>All designated restrooms should be disinfected after each transition.</li> <li>Soap and towel dispensers should be checked after each transition to ensure that adequate soap and towels are available.</li> </ul>
Water Fountains 	<ul style="list-style-type: none"> <li>Designated water fountains will have bottle fillers. All remaining water fountains will be covered or disabled.</li> <li>Students must only use bottle fillers to obtain water.</li> <li>Students are encouraged to bring water bottles from home or purchase from vending machines within the buildings, if available.</li> </ul>

Traditional School Topics	 <span style="float: right;"></span> <h2 style="text-align: center;">Ben Hill County Schools' Procedure</h2>
<p>Locker Rooms/Weight Room</p> 	<ul style="list-style-type: none"> <li>● Each locker room and weight room will be equipped with disinfectant.</li> <li>● All locker rooms should be disinfected after each class change.</li> <li>● All weight room equipment should be disinfected after each class change.</li> <li>● Students and employees will be reminded to wash their hands for a minimum of 20 seconds.</li> <li>● Teachers will be allowed to have activities during PE outside, weather permitting, to the extent feasible</li> </ul>
<p>Transitioning</p> 	<ul style="list-style-type: none"> <li>● Non-essential student and staff movement throughout the school day will be limited.</li> <li>● Cleaning of hallways and high-touch surfaces will be conducted throughout the school day.</li> <li>● Areas of the hallway will be designated to walk (i.e. lanes) and keep to the right to keep students separated (to the extent feasible). <ul style="list-style-type: none"> <li>○ Hallways, cafeteria etc. marked for traffic.</li> <li>○ Schedule reflects transition time for eliminating crowded halls and restrooms.</li> </ul> </li> <li>● Mixing between groups should be limited (to the extent feasible).</li> <li>● For class changes and other transitions throughout the school day: <ul style="list-style-type: none"> <li>○ Additional time allotted for transitions.</li> </ul> </li> <li>● Plans developed for staggered class changes to decrease numbers of students in hallways at one time</li> </ul>
<p>Recess</p> 	<ul style="list-style-type: none"> <li>● Playground use will be available to all students in grades Pre-K-5 and other outdoor activities are still encouraged.</li> <li>● The number of students on the playground or gathered in one area will be limited.</li> <li>● All equipment utilized will be sanitized daily.</li> <li>● After recess, students will be required to wash hands for a minimum of 20 seconds.</li> </ul>
<p>School Principal is notified of a Positive COVID-19 Case</p> 	<ul style="list-style-type: none"> <li>● In cooperation with the Department of Public Health, school district leaders will follow the <a href="#">“Screening for and Responding to COVID-19 in K-12 Schools Decision Tree.”</a></li> <li>● In the event of a temporary school closure, students will transition to digital learning until the school can reopen.</li> </ul>

Serving Meals



- All cashiers will wear a mask and protective face shield.
- Breakfast on the Go will be implemented for all students.
- Students will be required to wash or sanitize hands before and after meal service.
- Hand sanitizer will be provided for students and staff at all serving lines.
- Cleaning of cafeterias and high-touch surfaces will be conducted by school staff throughout the school day, especially between classes.
- Keypad usage limited; scanners utilized instead.
- Disposable plates and silverware will be utilized for all students.
- Teacher support and supervision will be increased during mealtimes.
- Mark spaced lines to enter the cafeteria and serving lines (to the extent practicable) will be utilized along with designated entrances and exit flow paths.
- Alternative Serving Models may be implemented:
  - Meals served in classrooms, if necessary.
    - Principals may choose to use other areas as well (gymnasium, commons, outside-weather permitting, etc.).
- Meals served in cafeterias with:
  - Spaced serving lines (marked on floors) to the extent feasible.
  - Spaced/designated seating where feasible.
  - Schools may consider longer meal periods for more staggered meal delivery.
  - Schools may consider pre-packaged boxes or bags for each student instead of traditional serving lines.
  - Avoid sharing of foods and utensils.
- Lunch procedures will be developed at the school level in cooperation with the Principal, Cafeteria Manager, and the district's School Nutrition Coordinator.
- General USDA Federal Guidelines will be in place as well

Athletics/Extra Curriculars



- The school district will follow Georgia High School Association (GHSA) guidelines for sporting events, band, and practices.

Classroom Setting



- Staff will teach and reinforce good hygiene practices such as handwashing, covering coughs, sneezing, and face coverings.
- Frequent hand washing breaks will be encouraged in all elementary schools where students will be required to wash their hands for a minimum of 20 seconds.
- Middle and high school students and employees will be reminded to wash their hands throughout the day for a minimum of 20 seconds.
- Classroom desks and door handles will be cleaned and/or disinfected between each class.
- Staff will clean/disinfect touched surfaces frequently (between classes).
- Keep students' personal items separate as much as possible.
- While sharing of objects in classrooms is discouraged, any shared objects will be cleaned/disinfected after use.
- The school will provide soap and hand sanitizer, paper towels, and no-touch trash cans.
- Each classroom will be equipped with disinfectant.
- Students should follow the flow path provided by the teacher when entering or leaving the classroom.
- Administrators will use the master schedule to balance student numbers as much as possible (i.e., removal of unused desks in classrooms, maximizing social distancing to the extent practicable, etc.).
- Random temperature checks may be conducted throughout the day.

Large Group Gatherings



- Hand sanitizer for students and staff provided at designated stations throughout the school building.
- Limitation of unnecessary congregations of students and staff.
- No assemblies will be held during the First Nine Weeks.
  - This could be extended into the Second Nine Weeks and beyond based on updates by CDC and DPH.
- No field trips will be taken during the First Nine Weeks.
- This could be extended into the Second Nine Weeks and beyond based on updates by CDC and DPH

Open House



- Open House will be modified. Information will be forthcoming from the school district on the website and Facebook page.

Traditional School Topics



Ben Hill County Schools' Procedure



When a Student, Staff Member, or Visitor becomes sick at school



- The school principal, or their designee, will separate anyone who exhibits COVID-like symptoms in an isolation room.
- School staff will use standard and transmission-based precautions when caring for sick people.
- School staff will assess the health and symptoms of those presenting to the nurse's station/office.
- School staff will contact the parent/guardian of the sick student to be sent home as soon as possible.



## Ben Hill County Schools' Procedure



### Digital Learning Topics

#### Student Eligibility



- The student must be enrolled in Ben Hill County Schools to request this service.
- Contact your child's school and request an RTI meeting to enroll your child/children in this option.
- Hospital/Homebound services will be handled through a different process.
- STUDENTS MUST BE ENROLLED IN DIGITAL LEARNING BY JULY 23, 2021

#### Program Overview



- The Digital Learning Option will serve students in grades K-12.
- Students will follow the Ben Hill County School District grading period windows.
- Courses will have instructional expectations and the rigor will mirror face-to-face instruction.
- Courses will be accessed through Schoology.
- Attendance will be recorded in Infinite Campus.
- Assignments will be graded, and grading practices appropriate for a digital classroom will be developed.
- Failure to complete assignments in a timely manner and participate in digital classes will result in an immediate RTI meeting at the school to discuss placement back in face-to-face instruction.

#### Parent/Guardian Responsibilities



- Courses will require a significant commitment by parents/guardians to help facilitate digital learning. Students must have a responsible adult who serves as the point of contact for the teacher(s).
- Students participating in the digital learning option will be accountable to the rules and procedures set forth in the Ben Hill County School System's 2021-2022 Student and Parent Handbook.
- The commitment to the digital learning option is for the 2021-2022 school year only. Elementary students have the option to return to face-to-face classes at the end of each nine-week grading period. Middle and high school students will have the option to return to face-to-face classes after the end of the second nine-week grading period. This would allow these students to complete a full semester prior to returning to the face-to-face classroom.