"Digital learning is more than just providing students with a laptop. Digital learning requires a combination of technology, digital content and instruction." Source

We live in a digital world -- a world which surrounds us with technology to communicate with one another and exchange information. As a result, we need to teach students how to use technology in a productive way. Students need to know how to search for information, and then determine if the information is safe, accurate, and reliable. We need to be sure they are aware and cautious of the "digital footprint" they leave behind. All students need technology skills which will enable them to collaborate with others, solve problems, and be successful as well as safe, in our digital environment.

For this reason, students are provided *computer access privileges* at school, as well as *access to the Internet, email*, digital communication and collaboration tools, online learning spaces, and educational resources. These resources and tools are _essential_ to teaching and learning.

The guidelines for responsible use of these tools are outlined in our New Technology Handbook.

- o Standard applications and accounts that are configured for student use include (but are not limited to):
Active Directory: Each student is given an account in Active Directory that they will use to log on to any district-owned computer within the district network. Previously students were given access to their own folder where they created and saved documents and projects. These credentials have also been used to access other programs. As we transition to Office 365 Accounts, the active directory accounts will be phasing out this school year.
- o **Microsoft Office 365:** Each student is given a Microsoft Office 365 account which is managed by the District. This collection of online applications provides students with an email account, calendar, and access to OneDrive, where students can create, share, and publish documents and presentations. The District creates and manages the student accounts, and access to applications based on grade level. Teachers will use Office 365 to create and manage class TEAMS, which is Microsoft's newest HUB for all applications.
- o **Online Curriculum Systems**: Most of the curriculum adopted in the District is accompanied by or depends on access to an online system where content and assessments are stored. Many of these systems require students to have a unique account created for them which allows them to access video content, take quizzes, and strengthen their understanding about the ideas in a content area. For District-wide curriculum, the District creates and manages these accounts. The terms of use and privacy policies are reviewed before providing any student account data to a vendor. Ex: BrainPOP, Discovery Education, iReady . . .

Under the Federal Children's Internet Protection Act (CIPA), the District is required to filter Internet access and to teach online safety. The District takes student's safety and privacy very seriously and makes every effort to supervise and monitor student technology use. We use Internet filtering software to block access to content that is obscene, pornographic, or harmful to students. We provide instruction to all students in the area of Digital Citizenship through use of District-approved curriculum from Common Sense Media and other educational resources.

Given this, Parents/Guardians do have the right to terminate their child's access to electronic tools and resources by signing the Technology Opt-Out Form.

BHCS Technology Opt-Out Form:

Only for Parents/Guardians, who do <u>not</u> want their son/daughter to use Technology provided by BHCS.

If you do not want your student to use District technology resources, please be aware that your decision to eliminate access to these tools may significantly affect your student's ability to work collaboratively with his or her peers on class assignments and projects and may impact the development of skills necessary to live and work in this increasingly digital world.

Only complete the form if you <u>Do Not</u> want your child to use the Internet or District Technology. Return the signed form to your school and schedule an appointment to discuss this with your Principal or Designated School Administrator. After meeting with your Administrator, the Opt-Out request will remain in effect for one school year and expires at the end of this school year. The Opt-Out form must be completed each school year, for each child.

Note: If <u>no</u> documentation is on file, it will be assumed that permission has been granted for access to the Internet, Online Curriculum services and other online applications, plus the use of school owned technology devices that have been selected by the District.

 Questions about the Opt-Out request can be directed to the Principal.

❑   I decline for my son/daughter to participate in the One-to-One Student laptop program in BHCS, for the current school year.

STUDENT NAME Printed _____GRADE_____

Student Signature _____ Date_____

PARENT/GUARDIAN NAME Printed _____

Parent/Guardian Signature _____ Date_____

Parent Home Phone: _____ Parent Cell Phone: _____

Best time to be contacted: _____